



DEPARTMENT OF ECONOMIC SECURITY

Your Partner For A Stronger Arizona

Janice K. Brewer
Governor

Neal Young
Director

Office of Licensing, Certification & Regulation (OLCR)

January 26, 2011

David Caddell
Program Manager
Gila Employment & Special Training
5515 S Apache Ave #200
Globe AZ 85501

RE: HCBS Certification

Congratulations, you have met the certification requirements for Home & Community Based Services (HCBS). Enclosed is your certificate which lists the services you are certified to perform, however, **you will not be paid for these services until your contract with the Division of Developmental Disabilities (DDD) is signed and effective.**

Because we value your commitment, it's essential that your certification remains in good standing. The following information is important for your continued success:

- Your certification to provide HCBS must be renewed annually. If you don't apply to renew your certification before the expiration date or if you don't meet the requirements for renewal, your certification will be closed, your AHCCCS registration will be terminated, and you will not be paid for your services.

To help you with your renewal, OLCR will notify you 60 days prior to the expiration date and provide you with necessary instructions to renew your certification. You can ensure the timely renewal of your certification by maintaining records demonstrating your current training, professional certification/ licensure, auto registration, and other applicable requirements.

- Please contact me if you have questions about:
 - AHCCCS registration or certification
 - Amending your certification to add or delete services
 - Changes to information on your AHCCCS Provider Registration form

Thank-you for your service and commitment to individuals with developmental disabilities and their families.

Sincerely,
Alicia Guerra
OLCR – HCBS Certification Specialist
(602) 542-9003
aguerra@azdes.gov

ARIZONA DEPARTMENT OF ECONOMIC SECURITY

Office of Licensing, Certification & Regulation

Home & Community Based Services

Certificate

Gila Employment & Special Training

is hereby certified for

Service(s)

Effective

| | |
|--|--------------------------|
| 26 RESPITE CARE | DECEMBER 21, 2010 |
| 28 ATTENDANT CARE | DECEMBER 21, 2010 |
| 31 NON-EMERGENCY TRANSPORTATION | DECEMBER 21, 2010 |
| 32 HABILITATION | DECEMBER 21, 2010 |
| 42 DD DAY CARE (DAY TREATMENT & TRAINING) | DECEMBER 21, 2010 |

Arizona Administrative Code A.A.C. R6-6-1500, et. seq., requires the re-certification of services each year on the anniversary date of the original issue date. The certification will remain in effect yearly upon issuance of the Notice of Renewal, unless sooner suspended or revoked on an earlier date. Refer to issuance letter for applicable service or certification restriction.

Original Issue Date: 12/21/2010

AHCCCS Registration Expiration: 12/20/2020

AHCCCS ID # 925886